



## Dog and Cat Trap Hire and Barking Dog Collar Hire

*This form is to be completed when issuing customers a Trap or Collar on a 14 day hire.*

*New hiring customers: Must complete all 3 forms (Equipment Hire Form, Debtors Form and Creditors Form)*

*Existing hiring customers: complete Hire Form only*

### Hirer Details:

Name:		
Address:		
Suburb:	State:	Postcode:
Phone:	Email:	

### Equipment Details:

Dog and Cat Trap Hire (insert trap number) :	
Barking Dog Collar Hire (insert collar number) :	
Date Issued: ____ / ____ / ____	To Be Returned By: ____ / ____ / ____ (14 days)

### Terms and Conditions:

- A security deposit must be paid when submitting this form. *'Fees and Charges Schedule'* on Councils website.
- Items returned in satisfactory condition: Security Deposit refunded last Friday of the month via *'Creditor Form'*
- Items not returned in satisfactory condition: Council will charge for replacement. Security deposit not refunded
- Council traps are not to be used for any other purpose but to trap dogs and cats.
- Council traps must not be used to trap native fauna.
- Council is not liable for any injury caused as a result of using hire items. Please exercise reasonable caution.

*I have read and understood the terms and conditions and requirements of this application,*

Hirer Signature: \_\_\_\_\_

Office Use Only		
Security Deposit Paid: \$	Date: ____ / ____ / ____	Receipt Number:
Issuing Officer Name:		
Issuing Officer Signature:		

**PRIVACY COLLECTION NOTICE:** Balonne Shire Council collects your personal information for the purpose of processing this form and for use in any Council matters. Your personal information is handled in accordance with the Information Privacy Act 2009 and will only be disclosed to a third party as per the Balonne Shire Council Information Privacy Policy. A hard copy of this electronic document is considered uncontrolled when printed.



## Dog and Cat Trap Hire and Barking Dog Collar Hire

### Returning of items:

Date Returned: \_\_\_\_/\_\_\_\_/\_\_\_\_

Has item been returned in (clean and undamaged) satisfactory condition? YES / NO

Hirer Signature: \_\_\_\_\_

#### Office Use Only – Front Counter

##### **Security Deposit:**

If item has been returned in satisfactory condition, Security Deposit: \$ \_\_\_\_\_

- Customer to Complete 'Creditor Direct Payment Entry' form
- Customer to Complete 'Debtor New or Update details' form

Returning Officer Name:

Returning Officer Signature:

#### Office Use Only - Creditors

Date Refunded:

Reference number:

Creditors Name:

Creditors Signature:

**PRIVACY COLLECTION NOTICE:** Balonne Shire Council collects your personal information for the purpose of processing this form and for use in any Council matters. Your personal information is handled in accordance with the Information Privacy Act 2009 and will only be disclosed to a third party as per the Balonne Shire Council Information Privacy Policy. A hard copy of this electronic document is considered uncontrolled when printed.