



St George, Dirranbandi, Thallon, Bollon, Hebel & Nindigully

## Fact Sheet – Centres and Halls for Hire

Balonne Shire Council have several centres and halls that are available to the public for hire.

### Bookings

Contact is to be made to Council's Customer Service team to confirm the availability of a community centre prior to submitting a Facility Booking Form. Confirmation is only issued once payment of hire, security deposit, all other associated fees and the completed Facility Booking Form is received by Council.

### Fees and charges

For facility hire, security deposits and fees and charges please refer to Council's website.

### Security Deposit

Prior to the hire of a centre/hall the payment of a security deposit must be made. The security deposit is refunded to the hirer once a satisfactory inspection of the centre/hall has been conducted following the event. Refunds of security deposits are made on the last Friday of each month. The centre/hall must be left in a satisfactory condition, or the security deposit will be withheld to cover cleaning and/or maintenance costs. If damage is caused during the hire period, the hirer acknowledges and agrees that they are responsible for the cost of repair/replacement to rectify the damage, in the event damage is made to a centre/hall the security deposit will not be refunded.

### Cleaning

Hirers are required to use the cleaning equipment provided to clean the community centre leaving it in a satisfactory condition. Please note that additional cleaning fees will apply if the centre/hall requires cleaners after a booking. Please contact Council on 07 4620 8888 for specific cleaning equipment in our facilities.

### Keys

The keys to the facilities shall be collected from Council's Administration Office located in St George the day of the booking. Keys are to be returned to Council's St George Administration Office within 3 days of the conclusion of the booking, during the office hours of 8.45am to 5pm. The returning of late keys will incur a \$50 fee that will be deducted from the security deposit. Where it is necessary for security purposes to change locks as a result of keys not being returned, the cost of changing the locks etc. will be charged to the Hirer.

### Security Breaches

Security breaches will incur a fee that will be charged to the hirer. Security breaches could include leaving the centre/hall unlocked on conclusion of the event.



## St George, Dirranbandi, Thallon, Bollon, Hebel & Nindigully

### Centres and Halls Available for Hire

#### St George Cultural Centre

<b>Address:</b>	<b>112 Victoria St, St George QLD 4487 - Next to Council Chambers</b>		
<b>What the centre/hall contains:</b>	<ul style="list-style-type: none"> <li>Main hall with Stage</li> <li>Stage and curtain</li> <li>Projector and screen</li> <li>Tables (25)</li> <li>Chairs (230)</li> </ul>	<ul style="list-style-type: none"> <li>Dressing rooms</li> <li>Toilets</li> <li>Annex</li> <li>Large industrial kitchen</li> </ul>	<ul style="list-style-type: none"> <li>Bar with cold-room</li> <li>Speaker system</li> <li>No Wi-fi</li> <li>A/C</li> </ul>
<b>Wallam Room</b>	<ul style="list-style-type: none"> <li>Projector and Screen</li> <li>A/C Unit</li> <li>15 - 20 Seated</li> </ul>	<ul style="list-style-type: none"> <li>Tables and Chairs</li> <li>Movable Divider</li> </ul>	<ul style="list-style-type: none"> <li>IT Connection/ Speaker</li> <li>Public Wi-Fi</li> </ul>
<b>Wallam and Mungallalla Rooms Combined</b>	<ul style="list-style-type: none"> <li>Projector and Screen</li> <li>A/C Unit</li> <li>Up to 40 Seated</li> </ul>	<ul style="list-style-type: none"> <li>Tables and Chairs</li> <li>Movable Divider</li> </ul>	<ul style="list-style-type: none"> <li>IT Connection/ Speaker</li> <li>Public Wi-Fi</li> </ul>
<b>Mungallalla Room</b>	<ul style="list-style-type: none"> <li>Projector and Screen</li> <li>A/C Unit</li> <li>15 – 20 Seated</li> </ul>	<ul style="list-style-type: none"> <li>Tables and Chairs</li> <li>Movable Divider</li> </ul>	<ul style="list-style-type: none"> <li>IT Connection/ Speaker</li> <li>Public Wi-Fi</li> </ul>
<b>What the kitchen contains</b>	<ul style="list-style-type: none"> <li>Sink with hot water</li> <li>Urn</li> <li>Cutlery and crockery</li> </ul>	<ul style="list-style-type: none"> <li>Dishwasher</li> <li>Gas stove with rangehood</li> <li>Electric oven</li> </ul>	<ul style="list-style-type: none"> <li>Bain Marie x 3</li> <li>Chest freezer</li> <li>Small cold-room</li> </ul>
<b>People Capacity</b>	250 People Seated in whole Complex		
<b>Accessibility:</b>	Wheelchair accessible (ramp access)		

#### Culgoa Training Centre (St George)

<b>Address:</b>	<b>112-118 Victoria St, St George (Behind Council Admin Office) – Entry via Grey St</b>		
<b>What the centre/hall contains:</b>	<ul style="list-style-type: none"> <li>Main carpeted area</li> <li>Two separate offices</li> <li>Screens x 2</li> <li>Whiteboards x 4</li> </ul>	<ul style="list-style-type: none"> <li>Toilets via Cultural Centre</li> <li>Tables/chairs</li> <li>Speaker system</li> </ul>	<ul style="list-style-type: none"> <li>Reverse cycle A/C</li> <li>No Wi-fi</li> <li>Photocopier</li> </ul>
<b>What the kitchenette contains:</b>	<ul style="list-style-type: none"> <li>Sink with hot water</li> <li>Urn</li> <li>Cutlery and crockery</li> </ul>	<ul style="list-style-type: none"> <li>No dishwasher</li> <li>Fridge</li> <li>Watercooler</li> </ul>	<ul style="list-style-type: none"> <li>A/C</li> <li>No stove/oven</li> </ul>
<b>People capacity:</b>	15 Seated		
<b>Accessibility:</b>	Not wheelchair accessible (stairs as main access)		



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### Dirranbandi Civic Centre Hall

<b>Address:</b>	<b>30-32 Kirby St, Dirranbandi QLD 4486</b>		
<b>What the centre/hall contains:</b>	<ul style="list-style-type: none"> <li>Main hall</li> <li>Stage and curtain</li> <li>Dressing rooms x2</li> </ul>	<ul style="list-style-type: none"> <li>No Wi-Fi</li> <li>No projector or screen</li> </ul>	<ul style="list-style-type: none"> <li>Ceiling fans</li> <li>Tables and chairs</li> <li>Toilets</li> </ul>
<b>What the kitchenette contains:</b>	<ul style="list-style-type: none"> <li>Kitchen - sink with hot water, supper room,</li> <li>Cold-room</li> <li>Gas stove and oven</li> </ul>	<ul style="list-style-type: none"> <li>Fridge x 1</li> <li>Stainless steel benches x 2</li> <li>Serving bench</li> </ul>	<ul style="list-style-type: none"> <li>A/C</li> <li>Urn</li> <li>Cutlery and crockery</li> <li>No dishwasher</li> </ul>
<b>People capacity:</b>	100-400		
<b>Accessibility</b>	Wheelchair accessible (ramp access in front of entrance building)		

### Dirranbandi Court Sports Hall

<b>Address:</b>	<b>1-57 Jane St, Dirranbandi QLD 4486</b>		
<b>What the centre/hall contains:</b>	<ul style="list-style-type: none"> <li>Chairs and Tables</li> </ul>	<ul style="list-style-type: none"> <li>Whiteboard</li> </ul>	<ul style="list-style-type: none"> <li>No Internet Provided</li> <li>No Projector / Screen</li> <li>Local Internet Reception</li> </ul>
<b>What the kitchen contains:</b>	<ul style="list-style-type: none"> <li>Double Door Fridge</li> <li>Cutlery and Crockery</li> </ul>	<ul style="list-style-type: none"> <li>Urn</li> </ul>	<ul style="list-style-type: none"> <li>Cooking appliances</li> </ul>
<b>People capacity:</b>	100 People		
<b>Accessibility:</b>	Wheelchair Access		

### Hebel Hall

<b>Address:</b>	<b>40-50 William St, Hebel QLD 4486</b>		
<b>What the centre/hall contains:</b>	<ul style="list-style-type: none"> <li>Main hall and stage</li> <li>No wi-fi</li> <li>Small super room off centre hall</li> </ul>	<ul style="list-style-type: none"> <li>Tables x 80</li> <li>Chairs x 10</li> </ul>	<ul style="list-style-type: none"> <li>A/C</li> <li>Ceiling fans</li> </ul>
<b>What the kitchenette contains:</b>	<ul style="list-style-type: none"> <li>Sink with hot water</li> <li>Urn</li> <li>Small amount of cutlery and crockery</li> <li>No dishwasher</li> <li>Fridges with freezer on top x 2</li> </ul>	<ul style="list-style-type: none"> <li>Small serving counter</li> <li>Gas stoves with ovens x 2</li> <li>Removeable stainless island bench</li> </ul>	<ul style="list-style-type: none"> <li>Fixed stainless bench, food warming display unit,</li> <li>2 bay gas deep fryer</li> </ul>
<b>People capacity:</b>	Approx. 100-120		



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**Accessibility:** Wheelchair ramp on east side of building with double door entrance. Steps up to front entrance double door

### Thallon Hall

<b>Address:</b>	<b>41-43 William St, Thallon QLD 4497</b>		
<b>What the centre/hall contains:</b>	<ul style="list-style-type: none"> <li>Main hall</li> <li>Annex</li> <li>Screen (no Projector)</li> </ul>	<ul style="list-style-type: none"> <li>Toilets</li> <li>Tables/chairs</li> <li>No Wi-fi</li> </ul>	<ul style="list-style-type: none"> <li>A/C</li> <li>Industrial kitchen (electric stove and oven)</li> </ul>
<b>What the kitchenette contains:</b>	<ul style="list-style-type: none"> <li>Sink with hot water</li> <li>Urn</li> <li>Cutlery and crockery</li> </ul>	<ul style="list-style-type: none"> <li>No dishwasher</li> <li>Electric stove and oven</li> </ul>	
<b>HACC Annex</b>			
<b>People capacity:</b>			
<b>Accessibility</b>	Wheelchair accessible (ramp access)		

### Bollon Hall

<b>Address:</b>	<b>14-16 Main St, Bollon QLD 4488</b>	
<b>What the centre/hall contains:</b>	<ul style="list-style-type: none"> <li>Main Hall</li> <li>Annex</li> <li>Stage</li> <li>Speaker system</li> <li>Toilets</li> <li>A/C</li> <li>No Wi-Fi</li> </ul>	Outdoor fenced area (Awning covering cement area with steps only down to it with grass area from the kitchen and main hall)
<b>What the kitchen contains:</b>	<ul style="list-style-type: none"> <li>A/C</li> <li>Sink with hot water</li> <li>Microwave</li> <li>Electric oven with a rangehood,</li> <li>Fridge</li> </ul>	<ul style="list-style-type: none"> <li>Urn</li> <li>Cutlery and crockery</li> <li>Pie warmer</li> <li>4 bay soup warmer</li> </ul>
<b>People capacity:</b>	Main Hall: Approx. seat 250 - 300 people comfortably Kitchen: Approx. seat 50 – 60 people comfortably	
<b>Accessibility:</b>	Wheelchair access is up to the main hall and kitchen but not into the hall, kitchen or attached library – no access to toilets	



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